

**REPUBLIC OF MAURITIUS
ACADEMY OF DESIGN AND INNOVATION**

Indicative Annual Procurement Plan

2023-2024

S.No.	Type/Nature of Procurement	Procurement Details	Cost Estimate	Procurement Method to be used	Expected Date of launching of Bid	Users/ Department	Remarks	Decision taken
			(Rs)					
1	Services	Accounting Software	300,000	Restricted Bidding	November 2023	Finance	Digitalisation of the ADI	Approved
2	Works	Upgrade of Computer Network	300,000	Restricted Bidding	January 2024	Wifi/network for ADI		Approved
3	Works	Upgrade Work on Computer Hardware	300,000	Restricted Bidding	January 2024	For ADI Staff		Approved
4	Goods	Heavy duty All in one colour Printer	220,000	Restricted Bidding	September/ October 2023	Administration	For use by staff of Administration section	Approved
5	Goods	Firewall - NGFW	600,000	Restricted Bidding	October 2023	For server room		Approved
6	Goods	New Computers/Laptops	3,900,000	Restricted Bidding	September/ October 2023	Staff	2 laptops at 70,000 per unit and 2 computers at 70,000 per unit	Approved
7				Restricted Bidding	September/ October 2023	New Computers for 2 Labs	230,000/unit	Approved
8	Works	Electrical works	128,000	Restricted Bidding/ Request for Sealed Quotation	January 2024	Interior Design Unit	Renovation of the 3D Lab	Recommended for approval
9	Works	Network and Data cabling	230,000	Restricted Bidding/ Request for Sealed Quotation	January 2024			
10	Works	Painting	20,000	Informal Quotation	January 2024			

11	Goods	Class Fusing Kiln with accessories	150,000	Restricted Bidding/ Request for Sealed Quotation	September/ October 2023	Art & Design Department	For Training purposes	Approved
12	Goods	Ceramic Kilns with accessories	150,000	Restricted Bidding/ Request for Sealed Quotation	September/ October 2023			
13	Goods	2 Fibre Extration Unit	148,800	Restricted Bidding	October 2023			
14	Goods	Ergonomic Chairs	100,000	Informal Quotation	September/ October 2023	Main Block	For new staff to be recruited	Approved
15	Goods	Computer Desks	50,000	Informal Quotation	September/ October 2023	Staff	For new staff to be recruited	Approved
16	Goods	Light Duty Photocopy Machine	140,000	Restricted Bidding	September/ October 2023	Library	For use in the library	Approved
17	Goods	Attendance Recording System	40,000	Direct Procurement (Framework Agreement)	November 2023	HR/ Finance		Approved
18	Goods	Diaries, Planners and calendars	11,000	Request for sealed quotation	October 2023	For all staff	For distribution to all staff	Approved
19	Goods	Office Cleaning Materials and Car Cleaning Materials	80,000	Informal Quotation	As and when required	Warehouse	Stock Replenishment	
20	Goods	Office Sundries	125,000	Informal Quotation	As and when required	Warehouse	Stock Replenishment	
21	Goods	Paper & Materials	360,000	Informal Quotation	As and when required	Warehouse	Stock Replenishment	
22	Goods	Printing & Stationery		Informal Quotation	As and when required	Warehouse	Stock Replenishment	
23	Goods	Course Materials	390,000	Informal Quotation	As and when required	For students	Academic purpose	
24	Services	Exhibition/Open Days (Venue, Catering, logistics, invitation cards, materials for students)	250000	Informal Quotation	November 2023	Marketing department	To showcase the best work of existing students and attract new students	Approved

25	Services	Fashion Show and Design conference (Venue, models, logistics, invitation cards, communication materials, bouquets, catering)	1,000,000	Request for sealed quotation/Informal quotation	November 2023	Marketing department	Annual event	Approved
26	Services	Graduation Ceremony (Venue, catering, invitation cards, communication materials, flowers, shields, dry cleaning)	250000	Request for sealed quotation/Informal quotation	February 2024	Marketing department	For rewarding graduands of the ADI	Approved
27	Services	Events and marketing (Air fares for participants)	650000	Informal Quotation	As and when required	Marketing department	Promoting ADI through awareness campaigns (Participation in education fairs)	Approved
28	Services	Rebranding and Public Relations - Seeking of Public Relations and media strategy partner	720000	Restricted bidding/Request for proposal	October 2023	Marketing department	Promoting ADI	Approved
29	Works	Replacement of wooden slabs	6000	Informal Quotation	September/ October 2023	PC Lab at JMDD		Approved
30	Works	Reparation of UPS	36000	Informal Quotation	September/ October 2023	TADC	UPS System malfunctioning	Approved
31	Works	Replacement of faulty Digital Video Recorder (DVR) and verification of the CCTV system	25000	Informal Quotation	September/ October 2023	TADC	Faulty DVR	Approved
32	Works	Reparation of one damaged Toilet water tank	12000	Informal Quotation	September/ October 2023	TADC	Damaged Toilet water tank	Approved
33	Works	Installation of new electrical circuit for lighting at Reception area	15000	Informal Quotation	September/ October 2023	TADC	Following recommendation of contractors	Approved
34	Services	Servicing of Hose Reel & Fire Extinguishers	12000	Informal Quotation	September/ October 2023	Head Office	Maintenance	Approved
35	Services	Servicing of Fire Alarm Equipment	12000	Informal Quotation	September/ October 2023	Head Office and TADC	Maintenance	Approved
36	Works	Electrical Installation	20000	Informal Quotation	September/ October 2023	Casting Lab at JMDD	For machine operation	Approved

37	Works	Reparation of Defective Electric shutter	8000	Informal Quotation	September/ October 2023	Front Door at TADC	Faulty shutter system	Approved
38	Works	Reparation of Burglar Alarm System	12000	Informal Quotation	September/ October 2023	TADC	Existing system is defective	Approved
39	Services	Pest control services	45000	Informal Quotation	September/ October 2023	Head Office, JMDD, TADC	General maintenace	Approved
40	Services	Maintenance of Gas System	50000	Informal Quotation	September/ October 2023	Delta workshop	Maintenance of gas system in place	Approved

Date: 22 September 2023